

**GCE Applied Business (8613/9)
Unit 7: Career Planning (BS07)**

Centre name:

Centre no:

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Candidate name:

Candidate no:

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This side is to be completed by the candidate

Sources of advice and information

1. Have you received any help or information from anyone other than your subject teacher(s) in the production of this work? (Write YES or NO)
2. If you have answered YES, give details. Continue on a separate sheet if necessary.
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3. If you have used any books, information leaflets or other materials (e.g. videos, software packages or information from the Internet) to help you complete this work, you must list these below, unless they are clearly acknowledged in the work itself. Continue on a separate sheet if necessary. To present material copied from books or other sources without acknowledgement will be regarded as deliberate deception.
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NOTICE TO CANDIDATE

The work you submit for assessment must be your own.

If you copy from someone else or allow another candidate to copy from you, or if you cheat in any other way, you may be disqualified from at least the subject concerned.

Declaration by candidate

I have read and understood the Notice to Candidate (above). I have produced the attached work without any help apart from that which is acceptable under the scheme of assessment.

As part of AQA's commitment to assist students, AQA may make your coursework available on a strictly anonymous basis to teachers, examining staff and students in paper form or electronically, through the Internet or other means, for the purpose of indicating a typical mark or for other educational purposes. In the unlikely event that your coursework is made available for the purposes stated above, you may object to this at any time and we will remove the work on reasonable notice. If you have any concerns, please contact AQA.

Candidate's signature:

Date:

This form should be completed and attached to the candidate's work and retained at the Centre or sent to the moderator as required.

PTO

This side is to be completed by the teacher

Please complete the boxes to show the marks awarded and add any concluding comments which seem appropriate in the spaces below.

Unit 7: Career Planning

Candidate name:

You need to produce a personal career plan which:

- A. Describes three suitable career pathways, including: the jobs available within the sector and career progression; the skills, personal qualities, qualifications and experience required; the training and development offered by the sector/employer. **(A01)**
- B. Explains a suitable personal career plan, including: personal skills profile and personality traits; training and development opportunities; the proposed career pathway and route; an action plan for the next three years. **(A02)**
- C. Analyses the research carried out in order to construct the career plan, including: a personal skills profile; knowledge, skills and training required; financial support required; sources of funding. **(A03)**
- D. Judges the most appropriate career pathway and training/educational route, with assessment of the financial support required. **(A04)**

Assessment criteria	Maximum mark	Mark awarded
A01	24	
A02	22	
A03	12	
A04	12	
Total	70	

Concluding comments

Details of additional assistance given (if any)
Record here details of any assistance given to this candidate which is beyond that given to the class as a whole and beyond that described in the specification. Continue on a separate sheet if necessary.

Declaration by teacher

I confirm that the candidate's work was conducted under the conditions laid out by the specification.

I have authenticated the candidate's work and am satisfied that to the best of my knowledge the work produced is solely that of the candidate.

Teacher's signature:

Date: