

event booking form



This form **must only** be used by delegates who are **not** permitted to book online. Please **do not** complete and return this form if you have already booked online.

Please complete in black ink

Event Details

Event ref code	<input type="text"/>	Event date	<input type="text"/>	<input type="text"/>	<input type="text"/>
Event subject	<input type="text"/>				
Event location	<input type="text"/>				
Event booking option*	<input type="text"/>	Event booking option*	<input type="text"/>		
Delegate fee*: £	<input type="text"/>	* if applicable			

Centre/Primary School Details

Centre/DCSF number	<input type="text"/>
Centre/Primary School name	<input type="text"/>
Centre/Primary School address	<input type="text"/>
	<input type="text"/>
	Postcode <input type="text"/>
Centre/Primary School tel number	<input type="text"/>

Delegate Contact Details

Delegate surname	<input type="text"/>		
First name	<input type="text"/>	Title	<input type="text"/>
Job title	<input type="text"/>		
Email address	<input type="text"/>		

By providing an email address you will receive electronic event communications. AQA's Privacy and Fair Processing Statement (www.aqa.org.uk/privacy)

Preferred method of contact (tick box) Email Post

If payment is required, tick box Purchase Order/Ref no

Special dietary or access requirements

Fax to:
01483 455736
or send by post to:
AQA Teacher Support
Guildford
Surrey
GU2 7XJ

Terms: We will send you an acknowledgement of your booking. Final confirmation with venue details will be sent either by email if you have opted for this service, or letter. AQA reserves the right to re-schedule or cancel an event and will endeavour to give adequate notice. AQA is not responsible for associated costs incurred by delegate or centre when booking onto, attending an event, or arising from cancellation/postponement. If you are unable to attend, please inform us so that we can offer your place to another teacher on the waiting list.

Copyright © 2007 AQA and its licensors. All rights reserved.
The Assessment and Qualifications Alliance (AQA) is a company limited by guarantee registered in England and Wales (company number 3644723) and a registered charity (registered charity number 1073334). Registered address: AQA, Devas Street, Manchester M15 6EX.
Dr Michael Cresswell, Director General.

<http://events.aqa.org.uk/ebooking/>