

2025 candidate record form

Level 1 Certificate (FCSE) Modern Foreign Languages

Please attach the form to your candidate's work and keep it at the centre or send it to the moderator as required. The declarations should be completed by the candidate and teacher as indicated.

Select/tick the relevant box

	Chinese	French	German	Spanish
Full course	<input type="checkbox"/> 8973	<input type="checkbox"/> 8958	<input type="checkbox"/> 8968	<input type="checkbox"/> 8998
Short course Spoken	<input type="checkbox"/> 8971	<input type="checkbox"/> 8956	<input type="checkbox"/> 8966	<input type="checkbox"/> 8996
Short course Written	<input type="checkbox"/> 8972	<input type="checkbox"/> 8957	<input type="checkbox"/> 8967	<input type="checkbox"/> 8997

Centre number _____ **Centre name** _____

Candidate number _____ **Candidate's full name** _____

Work submitted for assessment **must** be the candidate's own. If candidates copy work, allow candidates to copy from them, or cheat in any other way, they may be disqualified.

Candidate declaration

Have you received help/information from anyone **other than** subject teacher(s) to produce this work?

No Yes (give details below or on a separate sheet if necessary).

Please list below any books, leaflets or other materials (eg DVDs, software packages, internet information, artificial intelligence (AI) tools) used to complete this work **not** acknowledged in the work itself. Presenting materials copied from other sources **without acknowledgement** is regarded as deliberate deception.

We may use examples of candidate's work for standardisation or training purposes. Please see our privacy notice for more information on how we use assessment data and on your rights under data privacy legislation.

I have read and understood the above. I confirm I produced the attached work without assistance other than that which is acceptable under the scheme of assessment.

Candidate signature _____ Date _____

Teacher declaration

I confirm the candidate's work was conducted under the conditions laid out by the specification. I have authenticated the candidate's work and am satisfied (to the best of my knowledge) that the work produced is solely that of the candidate. Artificial intelligence has not been used as the sole or primary means of marking candidates' work. Any use of AI is supplementary to the marking process and its use is continually monitored and assessed.

Teacher signature _____ Date _____

Candidate number

Candidate's full name

To be completed by the teacher

Speaking Unit number of the **recorded** speaking task:

Unit number of the compulsory role-play task:

Unit number	Number of Items of Information (select as applicable)								Opinion included (Yes or No)	Use of Time Frames (select as applicable)			Level awarded (P,M,D)	Mark awarded (max 30)
	1	2	3	4	5	6	7	8+		Past	Present	Future		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

Writing Unit number of the compulsory written translation task:

Unit number	Number of Items of Information (select as applicable)								Opinion included (Yes or No)	Use of Time Frames (select as applicable)			Level awarded (P,M,D)	Mark awarded (max 30)
	1	2	3	4	5	6	7	8+		Past	Present	Future		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

- Candidates should complete **three** units in total, **each unit** taken from a **different theme**.
- Record marks per outcome (L, R, S, W for the Full Course, and either L, S or R, W for the Short Course) and total the marks for each outcome at the bottom of each column.
- Total the marks for the portfolio (out of 360 for the Full Course, out of 180 for the Short Course).

Theme	Unit number (select)		Marks *			
	1	2	L	R	S	W
My World	<input type="checkbox"/>	<input type="checkbox"/>				
Holidays and Leisure	<input type="checkbox"/>	<input type="checkbox"/>				
Lifestyle	<input type="checkbox"/>	<input type="checkbox"/>				
My Community	<input type="checkbox"/>	<input type="checkbox"/>				
* Pass, marks are out of 10 Merit, multiply by 2 to give marks out of 20 Distinction, multiply by 3 to give marks out of 30	Outcome Totals					
	Portfolio Total Full Course max 360 Short Course max 180					

Details of additional assistance given

Record here details of any assistance given to this candidate which is beyond that given to the class as a whole and beyond that described in the specification (*continue on a separate sheet if necessary*).